



BerksIDA MINUTES
July 13, 2026

The July 13, 2026 board meeting of the Berks County Industrial Development Authority was held offsite and called to order at 8:30 am by Eric Jenkins, Chairman.

Members Present: Eric Jenkins
 Kirsten Deysher
 Terri Lampe-Melcher
 Andrew Roland
 Robert Firely, Jr (via Zoom)

Others Present: Jeremy Zaborowski, Executive Director
 Diane Bujnovsky, Financial Coordinator
 Daniel Becker, Esquire, Solicitor
 Pam Menet (via Zoom)
 Alan Shuman, Shuman Development Group

There were no public comments expressed.

Guest Speaker, Alan Shuman from Shuman Development Group updated the board with his current projects in the City of Reading, including answering questions from the board members.

A motion to approve the minutes for the May 11, 2026 Board meeting was made by Ms. Deysher, seconded by Ms. Lampe-Melcher and passed unanimously.

A motion to approve May and June Income and Expense reports, the Financial Statements, and the Budget Reports was made by Mr. Roland, seconded by Mr. Firely and passed unanimously.

A motion to approve Estimate #1112 for Rough Cut Brush Mowing at Berks Park 183 Property from RCD Services, LLC in the amount of \$3,700.00, with a disclosure being made that last year's amount was \$3,600.00 was made by Ms. Deysher, seconded by Ms. Lampe-Melcher and passed unanimously.

A motion to authorize the Executive Director to enter into an Audit Services Agreement with Cherry Bekaert for a three (3) year term, with one (1) year options for an additional three (3)

years, pending Solicitor review and approval was made by Ms. Deysher, seconded by Mr. Firely and passed unanimously.

A motion to authorize Executive Director to enter into an Accounting Services Agreement with Trout CPA pending Solicitor review and approval was made by Ms. Deysher, seconded by Mr. Roland and passed unanimously, with Robert Firely abstaining from the voting process due to professional conflict of interest.

A motion to approve Survey Plan service by Barry Isett & Associates Inc in the amount of \$3,000.00 for Berks Park 183 for the purpose of Easement/Consolidation Plans Stamping was made by Mr. Roland, seconded by Ms. Lampe-Melcher and passed unanimously.

The Executive Director's updates included information on the sink hole at the retaining wall in BP183 and verified it has been repaired and the road is open. Mr. Zaborowski informed the board there is a foursome open for the CELG Golf Tournament on July 28, 2026 and asked if anyone was interested in attending.

A brainstorm session was held for the tentatively scheduled September board retreat. Upon checking calendars/schedules, the board decided it would be better attended if it was held in October. The date for the annual retreat was scheduled for October 19, 2026. Mr. Zaborowski asked for suggestions on the "swag" to hand out at the retreat.

During the roundtable updates, a request for the calendar hold to be sent for the Greater Berks Development Fund joint meeting on August 18, 2026 was made. A suggestion to ask Matt Close of C&B Development LLC to be a guest speaker at a future meeting was made.

There was no Executive Session needed.

There being no further business needed, the meeting was adjourned at 10:27 am.

Respectfully submitted,

Executive Director