



BerksIDA MINUTES

September 8, 2025

The September 8, 2025 retreat meeting of the Berks County Industrial Development Authority was held at 400 East Wyomissing Avenue, Mohnton PA and called to order at 8:30 am by Eric Jenkins.

Members Present: Eric Jenkins
Kirsten Deysher
Robert Firely
Terri Lampe-Melcher
Andrew Roland

Others Present: Daniel Becker, Esquire, Solicitor
Diane L. Bujnovsky, Financial Coordinator
Jeremy R. Zaborowski, Executive Director
Pam Menet, Director, Economic & Community Development
Michael Rivera, Commissioner
Barbara Lopez, Asst. to Commissioner Rivera
David Hunter, Planning Commission
William Cochran, Intern to Commissioners
Dante Santoni, Commissioner
Lynn Burns, Asst. to Commissioner Santoni
Deb Millman, President - Greater Berks Development Fund
Zack Tempesco, Airport Director
Christian Leinbach, Commissioner
Veronica LePore, Asst. to Commissioner Leinbach

The meeting began with guest presentations by David Hunter, Pam Menet, Deb Millman and Zack Tempesco.

No Public Comments were expressed.

A motion to approve the minutes for the August 11, 2025 Board meeting was made by Ms. Deysher, seconded by Ms. Lampe-Melcher and passed unanimously.

A motion to approve August Income and Expense reports, the Financial Statements, and the Budget Reports was made by Mr. Firely, seconded by Ms. Lampe-Melcher and passed unanimously.

A motion to approve Furniture Purchase of Table and Chairs for South Campus Office up to \$3000.00 was made by Ms. Lampe-Melcher, seconded by Mr. Firely and passed unanimously.

The Executive Director's updates included the opening of a new RACP round and a discussion regarding the Met Ed Agreement. The subject of where to hold the monthly board meetings was brought up and the majority of board members felt it was easier to continue to meet at 49 Commerce Drive than to drive to 400 East Wyomissing Avenue.

No Executive Session was needed.

After a working lunch discussion regarding real estate, the Infrastructure Loan, and how we can be of assistance to our peer groups, the meeting was adjourned at 1:15 pm.

This meeting served as the Board's annual retreat. Discussion around 2025 IDA performance and 2026 goals were held. The Executive Director will compile the discussion into 3-year action plan for the IDA to be reviewed and ratified at a future board meeting.

Respectfully Submitted,

Executive Director