



BerksIDA MINUTES

March 10, 2025

The March 10, 2025 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:30 am by Chairman, Eric Jenkins.

Members Present: Eric Jenkins
Kirsten S. Deysher
Andrew Roland
Terri Lampe-Melcher
Robert F. Firely

Others Present: Daniel Becker, Esquire, Solicitor
Diane L. Bujnovsky, Financial Coordinator
Jeremy R. Zaborowski, Executive Director
Pamela Menet (Via Zoom)
Christian Leinbach, Commissioner (Via Zoom)
Kerry Wrobel, Guest Speaker

No Public Comments were expressed.

Guest Speaker, Kerry Wrobel, President, Lehigh Valley Industrial Park discussed the land acquisitions and showed before and after slides of the brownfield construction sites in the seven (7) Lehigh Valley Industrial Park areas.

A motion to approve the minutes for the February 10, 2025 Board meeting was made by Ms. Deysher, seconded by Ms. Lampe-Melcher and passed unanimously.

A motion to approve February Income and Expense reports, the Financial Statements, and the Budget Reports was made by Mr. Roland, seconded by Ms. Lampe-Melcher and passed unanimously.

After a brief explanation and discussion, a motion to approve the 2025 budgets for the Property Development (formerly known as Berks Park 183), BerksIDA Operations, and Berks Industrial Foundation was made by Ms. Deysher, seconded by Mr. Firely and passed unanimously. There will be a second look at the Foundation budget at the next scheduled Foundation meeting.

Executive Director's updates:

- a. Development Fund –Mr. Zaborowski briefly gave an update on fund efforts. More updates will be provided in April after key meetings are held with land owners.

- b. Infrastructure Fund – Mr. Zaborowski informed the board Lower Heidelberg Water and RAWA are interested in the fund.
- c. Met-Ed – Mr. Zaborowski informed the board he was made aware the president is reviewing the agreement and planning a trip to Reading to meet with Commissioner Christian Leinbach, who is the point of contact in this matter.
- d. Audit Findings/990 in April – Herbein will be completing the Form 990 and is planning on attending the April 2025 board meeting to discuss tax audit.

Executive Session (15 minutes)

At 9:40 AM the board entered into Executive Session. Items related to real estate were discussed. At 10:04 the board exited Executive Session and no actions were taken.

There being no further business, the meeting was adjourned at 10:05 am.

Respectfully submitted,

Executive Director