



MINUTES
February 10, 2025

The February 10, 2025 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:30 am by the Chairman, Eric Jenkins.

Members Present: Eric Jenkins
Robert F. Firely
Kirsten S. Deysher
Andrew Roland

Others Present: Daniel Becker, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Diane L. Bujnovsky, Financial Coordinator
Pamela Menet (via Zoom)
Bud Reitnouer, President/CEO, Reitnouer Enterprises, Guest
Speaker

Members Absent: Terri Lampe-Melcher

No Public Comments were expressed.

Guest Speaker, Bud Reitnouer, President and CEO of Reitnouer Aluminum Trailers shared his start in the business and what he feels is important in keeping business profitable. His company is the largest manufacturer of aluminum trailers in North America. He informed the board his aluminum is processed in the United States and hopes to keep growing the business in the future.

A motion to approve the minutes for the January 13, 2025 Board meeting was made by Ms. Deysher, seconded by Mr. Firely and passed unanimously.

A motion to approve January Income and Expense reports, the Financial Statements, and the Budget Reports was made by Mr. Firely, seconded by Mr. Roland and passed unanimously.

A motion to authorize Executive Director to enter into agreements for civil engineering services as recommended in attached memo dated February 6, 2025 was made by Ms. Deysher, seconded by Mr. Roland and passed unanimously. A suggestion was made by Ms. Deysher to send out notes of thanks for sending proposals to the engineering firms that were not chosen.

After a brief discussion regarding the lease agreement, furniture purchases (Furniture Soup was suggested) and moving expenses, a motion to approve Lease Agreement between BerksIDA for South Campus for an initial term ending December 31, 2027 was made by Ms. Deysher, seconded by Mr. Firely and passed unanimously.

A motion to adopt the BerksIDA Conflict Policy for all staff and board members, effective immediately and to be signed annually, was made by Mr. Firely, seconded by Mr. Roland and passed unanimously. All attending members signed the agreement for the year 2025.

Following a brief discussion regarding health insurance costs and options, a motion to approve proposed health insurance plan for 2025 was made by Mr. Firely, seconded by Mr. Roland and passed unanimously. A request was made to note on August 2025 calendar to research additional plan types for the 2026 plan year.

A motion to authorize Executive Director to execute Sixth Amendment to extend the Brokerage Services between Jones Lang LaSalle Brokerage, Inc and BerksIDA provided by Jeff L. Williams, Managing Director, for BP183 was made by Ms. Deysher, seconded by Mr. Roland and passed unanimously. This will expire March 23, 2026.

Executive Director's updates:

Mr. Zaborowski informed the board members about a joint letter being talked about by Commissioner Leinbach and several other Berks County Authorities to be sent to Met-Ed regarding the building of the substation. The letter is to request a meeting to find out what the "game plan" is and what they need to accomplish the building.

A brief discussion regarding the FedEx property and their sink hole issue was brought up by Mr. Zaborowski. He explained the failure in the water system was causing sink holes in the property. The water system was separated from the BP183 water system by FedEx. They hired an excavation company and engineering firm to originally research the installation of the water system. This was done outside of the BP183 contract.

Mr. Zaborowski started a discussion regarding the Joint Meeting that was held on January 21st by asking the board members what their thoughts were on the meeting and the overall feeling of the attendees.

- a. Mr. Firely commented he thinks raising \$30 - \$40 Million is going to be a difficult task. He understands the CRIZ funds will go back to the state, if not used.
- b. Ms. Deysher feels the CRIZ (City Revitalization & Improvement Zone) funds must be used....it's something the City of Reading and County of Berks need.

No Executive Session was needed.

There being no further business, the meeting was adjourned at 10:33 am.

Respectfully submitted,

Executive Director