

## MINUTES

### BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

March 11, 2024

The March 11, 2024 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:31 AM by the Chairman, Mr. Jenkins.

Members Present: Eric W. Jenkins  
Kirsten S. Deysher  
Robert F. Firely  
Terri C. Lampe Melcher  
Andrew J. Roland

Others Present: Jeremy R. Zaborowski, Executive Director  
Nicole Plank, Esquire, Solicitor  
Christian Y. Leinbach, Commissioner  
Pamela Menet, Director of Community and Economic Development  
Diane Bujnovsky, Financial Coordinator  
Susan Buono, Administrative Assistant  
Megan Thompson, Herbein & Company, Inc. (Guest Speaker)

Megan Thompson, auditor for Herbein & Company, Inc., gave a presentation of the consolidated financial statement and independent auditor's report for YE 2023.

Mrs. Deysher made a motion to accept and approve the auditor's report for YE 2023. Mrs. Melcher seconded the motion, and it was unanimously approved.

A motion to approve the minutes of the February 12, 2024 Board meeting was made by Mr. Roland, seconded by Mrs. Deysher and unanimously approved.

Mrs. Deysher made a motion to approve the February income and expense reports, financial statements, and the budget reports. Mrs. Melcher seconded the motion, and it was unanimously approved.

A motion was made by Mr. Firely to approve the Cooperation Agreement with Home Elite, Ltd. and PR Perry, LP. Mrs. Melcher seconded the motion, and it was unanimously approved.

Mrs. Melcher made a motion to approve Resolution 01-24 to authorize application to DCED for Business in Our Sites grant funding for Perry Commercial Center. Mr. Roland seconded the motion, and it was unanimously approved.

A motion was made by Mrs. Deysher to eliminate \$500 termination fees for tax exempt financing from BerksIDA's Pricing Guide retroactively effective to January 01, 2024. Mr. Firely seconded the motion, and it was unanimously approved.

- Mr. Zaborowski's updates:

Mr. Zaborowski advised we are closing on Heritage Hills this month.

At 9:29 AM the regular meeting was recessed, and the Board entered executive session. In the executive session, matters related to real estate were discussed. In addition, a discussion regarding a potential Solicitor for the Berks IDA ensued. No action was taken.

The Board reconvened the regular meeting at 10:19 AM. There being no further business to come before the Board, at 10:20 AM the meeting was adjourned.

Respectfully submitted,

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Executive Director