

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

February 12, 2024

The February 12, 2024 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:30 AM by the Chairman, Mr. Jenkins.

Members Present: Eric W. Jenkins
Kirsten S. Deysher
Robert F. Firely
Terri C. Lampe Melcher
Andrew J. Roland

Others Present: Jeremy R. Zaborowski, Executive Director
Nicole Plank, Esquire, Solicitor
Diane Bujnovsky, Financial Coordinator
Pamela Menet, Director of Community and Economic Development
Susan Buono, Administrative Assistant
Mark Mohn, Government Affairs Director, Reading-Berks Association of REALTORS (Guest Speaker)

Mark Mohn, Government Affairs Director, Reading-Berks Association of REALTOR was our guest speaker at this month's Board meeting.

Mrs. Deysher made a motion to approve the January 8, 2024 Board meeting minutes. Mrs. Melcher seconded the motion, and it was unanimously approved.

Mr. Roland made a motion to approve the January 2024 income and expense reports, financial statements, and the budget reports. Mrs. Deysher seconded the motion, and it was unanimously approved.

Mrs. Deysher made a motion to approve proposed 2023 General, Berks Park 183 and Foundation budgets. Mr. Roland seconded the motion, and it was unanimously approved.

A motion was made by Mrs. Melcher to approve the renewal of Listing Agreement for BP 183 with Jeff Williams of Jones Lang LaSalle for one year. Mr. Firely seconded the motion, and it was unanimously approved.

Mrs. Melcher made a motion to approve the Third Addendum to the Memorandum of Understanding between Bern Township and Berks IDA regarding the development timeline estimate for Berks Park 183. Mrs. Deysher seconded the motion, and it was unanimously approved.

A motion was made by Mr. Roland to authorize Executive Director to negotiate an Agreement to apply for Business in Our Sites grant funds to support the Perry Commercial Center development project. Mrs. Melcher seconded the motion, and it was unanimously approved.

Mrs. Deysher made a motion to approve the mapped renewal of the Highmark Health Insurance coverage. Mrs. Melcher seconded the motion, and it was unanimously approved.

Mrs. Deysher made a motion to approve the renewal of the Nippon Life Benefits Policy for Vision/Life insurance. Mr. Roland seconded the motion, and it was unanimously approved.

- Mr. Zaborowski's updates:

The Glidden application has been submitted to the DEP and we should have a response from them by May 2024.

Penn Optical is planning on sending out bids for the project after March 1, 2024.

Mr. Zaborowski advised that there wasn't any pushback regarding the revised invoice amounts for the Cabella's TIF due to the misunderstanding of terms. Payments should be wired in to the bank within the next 2-3 weeks.

Mr. Zaborowski advised the following regarding the infrastructure fund:

Quarter 1: A draft MOU will be done with the County staff.

Quarter 2: Forwarded to Commissioners

Quarter 3: Organization votes on it

Quarter 4: Funds/Program

At 9:56 AM, the regular meeting was recessed and the Board entered executive session. In the executive session, matters related to professional services contracts were discussed. No action was taken.

The Board reconvened the regular meeting at 10:08 AM. There being no further business to come before the Board, at 10:16 AM the meeting was adjourned.

Respectfully submitted,

Executive Director