

## MINUTES

### BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

August 30, 2023

The August 30, 2023 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:40 AM by the Chairman, Mr. Jenkins.

Members Present: Eric W. Jenkins  
Kirsten S. Deysher  
Robert F. Firely  
Terri C. Lampe Melcher

Others Present: Nicole Plank, Esquire, Solicitor  
Jeremy R. Zaborowski, Executive Director  
Vicki L. Bentz, Recording Secretary  
Diane Bujnovsky, Fiscal Officer  
Susan Buono, Administrative Assistant  
Christian Y. Leinbach, Commissioner  
Michael S. Rivera, Commissioner  
Lucine E. Sihelnik, Commissioner  
Pamela Shupp, Deputy Chief Admin Officer & Econ Dev Director  
Barbara J. Lopez, Executive Assistant to Commissioner Rivera  
Lynne A. Burns, Executive Assistant to Commissioner Sihelnik  
Anne-Marie Grill, Executive Assistant to Commissioner Leinbach

A motion to approve the minutes of the July 10, 2023 and July 24, 2023 Board meetings was made by Mr. Jenkins and seconded by Mrs. Melcher and unanimously approved.

Mr. Firely made a motion to approve the August income and expense reports, financial statements and the budget reports. Mrs. Melcher seconded the motion, and it was unanimously approved.

A motion was made by Mrs. Melcher to approve the Met-Ed new standard easement request and authorize the Executive Director to execute, was seconded by Mrs. Deysher and unanimously approved.

A motion was made by Mrs. Deysher to adopt Resolution 06-23 pertaining to the First National Bank credit line for the Glidden project. Mrs. Melcher seconded the motion, and it was unanimously approved.

A motion was made by Mrs. Deysher to authorize Executive Director to lend up to \$600,000 in funds and enter into joint bridge loan agreement with Community First Fund, Commonwealth Cornerstone, and Greater Berks Development Fund to finance Shuman Development Group acquisition

of Penn State Health downtown Reading Campus. Mrs. Melcher seconded the motion, and it was unanimously approved.

Pertaining to the Albright College for the LEO Camp Building Renovation RACP project, the following documents were presented and unanimously approved as follows:

- Mrs. Deysher made a motion to approve the Agreement between BerksIDA and Albright College which was seconded by Mr. Firely.
- A motion was made by Mrs. Deysher to adopt and execute Resolution 05-23 authorizing the RACP application submission. Mrs. Melcher seconded the motion.
- Mrs. Deysher made a motion to approve and execute the Agreement between The County of Berks and BerksIDA. The motion was seconded by Mr Firely.

There being no further business to come before the Board, at 9:10 AM the regular meeting was recessed, and the Board entered with the Retreat Agenda provided by staff.

There being no further business to come before the Board, at 12:00 PM the meeting was adjourned.

Respectfully submitted,

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Executive Director