

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

July 10, 2023

The July 10, 2023 meeting of the Berks County Industrial Development Authority was held off-site and with Zoom availability and called to order at 8:30 AM by the Chairperson, Mr. Jenkins.

Members Present: Eric W. Jenkins
Kirsten S. Deysher
Terri C. Lampe Melcher
Robert F. Firely

Member Absent: Andrew J. Roland

Others Present: Nicole Plank, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Vicki L. Bentz, Recording Secretary
Susan Buono, Administrative Assistant
Christian Y. Leinbach, Commissioner Chair

Mr. Zaborowski introduced Diane Bujnovsky, the applicant for the Financial Coordinator position. Ms. Bujnovsky discussed her prior work history and answered questions that the Board had.

At 8:45 AM, the regular meeting was recessed and the Board entered executive session. Upon the discussion of the benefit package, Mr. Zaborowski recommended the hiring of Ms. Bujnovsky.

The Board reconvened the regular meeting at 9:00 AM. A motion to authorize the Executive Director to negotiate and make the job offer to Ms. Bujnovsky was made by Mr. Jenkins, seconded by Mrs. Melcher and unanimously approved.

Mr. Zaborowski introduced Ms. Plank to the Board as the replacement for Mr. Setley as Solicitor.

A motion to approve the minutes of the June 12, 2023 Board meeting was made by Mrs. Deysher, seconded by Mr. Jenkins and unanimously approved.

Mrs. Melcher made a motion to approve the June income and expense reports, financial statements and the budget reports. Mrs. Deysher seconded the motion and it was unanimously approved.

The Board discussed the observance of the Juneteenth holiday, which is a Federal and State holiday. Mrs. Deysher made a motion to approve the implementation of the Juneteenth holiday into the official BerksIDA calendar beginning in 2024. Mrs. Melcher seconded the motion and it was unanimously approved.

A motion was made by Mrs. Deysher to approve and execute the Second Amendment to Berks Park 183 Declaration of Condominium. Mrs. Melcher seconded the motion and it was unanimously approved.

At 9:34 AM, the regular meeting was recessed and the Board entered executive session to discuss a matter related to a real estate issue. The Board reconvened the regular meeting at 9:55 AM. A motion was made by Mrs. Deysher to approve the Agreement to Assign and Assume Purchase Agreement for Glidden and to permit the Executive Director to continue to negotiate the terms with Schuman to get the same in final form for the Executive Director to then be able to execute same. The motion was seconded by Mrs. Melcher and unanimously approved.

Mr. Zaborowski's updates:

- Pertaining to the Penn Optical project, it is estimated that the Remedial Investigation from Liberty Environmental is \$205,000. The Industrial Sites Reuse Program (ISRU) Grant will cover 75% with the balance to be divided between BerksIDA and GRCA.
- The Board discussed the draft Board Retreat Agenda which will be held on August 30, from 8:30 AM to 12:30 PM.

There being no further business to come before the Board, at 10:11 AM the meeting was adjourned.

Respectfully submitted,

Executive Director