

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

AUGUST 8, 2022

The August 8, 2022 meeting of the Berks County Industrial Development Authority, was held off-site and with Zoom availability and called to order at 8:35 AM by Chairman, Mr. Jenkins.

Members Present: Eric W. Jenkins
James A. Adams
Kirsten S. Deysher
Robert F. Firely
Terri C. Lampe Melcher

Others Present: Michael A. Setley, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Vicki L. Bentz, Recording Secretary
Paul G. Janssen, Director of the Center for Excellence in Local Government
Pamela Shupp Menet, Deputy Chief Admin Officer & Econ Dev Director
Barbara J. Lopez, Executive Assistant to Commissioner Rivera
Maddie Campbell, Commissioner Barnhardt's Summer Intern

Mr. Paul Janssen, Director of the Center for Excellence in Local Government / Albright College, parent organization to Berks County Water and Sewer Association, was the guest speaker. He provided a broad review of the CELG and the County Water and Sewer Association.

A motion to approve the minutes of the July 11, 2022 Board meeting was made by Mrs. Melcher, seconded by Mrs. Deysher and unanimously approved.

Mrs. Melcher made a motion to approve the July income and expense reports, financial statements and the budget reports. The motion was seconded by Mrs. Deysher and it was unanimously approved.

Mrs. Deysher made a motion to approve and execute the Agreement By and Between the County and BerksIDA for RACP assistance for the Trexler Mansion Rehabilitation project. Mrs. Melcher seconded the motion and it was unanimously approved.

A motion was made by Mrs. Deysher to approve a mowing estimate not to exceed \$11,200.00 for BP 183 overgrown brush. Mrs. Melcher seconded the motion and it was unanimously approved.

The Business in Our Sites (BOS) grant and loan overview was presented by Mr. Zaborowski. Mrs. Melcher made a motion to accept the grant and loan and submit \$40,000 for the loan commitment fee. The motion was seconded by Mrs. Deysher and unanimously approved.

Mr. Zaborowski presented a draft retreat agenda. Mrs. Deysher asked for the 2021 Action Plan to be forwarded to the Board members for review. The meeting will be held at Berks Nature. No other additions to the agenda were heard.

Mr. Zaborowski's updates:

- The U.S. Chamber's presentation meeting was cancelled on August 11.
- A joint letter with Debra Millman/GBDF was sent to the Redevelopment Authority of the City of Reading offering assistance to initiate the environmental review of the Penn Optical property to prepare for site redevelopment.
- The following marketing ideas from June are in the works: meeting with Dan Laws from DaBrian Marketing for new Google Analytics, met with a ghost writer to prepare quarterly newsletters, getting quotes to update the video and the updated BP 183 brochure was added to the website.
- No action by the owners regarding the Sensient/brownfields site in Robeson Township.
- Mrs. Melcher mentioned a contaminated site in Mohnton. To provide exact name/location.
- A swivel panel at a drainage area had to be installed under an existing fence portion to prevent deer from entering the BP pistol range area. Deer would enter via a downward slope but could not exit upwards.
- The GRCA Economic Development Council will meet at the Airport on August 19 at 7:30 a.m. More info will follow.
- Asked the Board for any speaker suggestions for future meetings.

There being no further business to come before the Board, at 9:55 AM the meeting was adjourned.

Respectfully submitted,

Executive Director