

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

November 8, 2021

The November 8, 2021 meeting of the Berks County Industrial Development Authority was held off-site and with Zoom availability and called to order at 8:30 AM by the Chairman, Mr. Adams.

Members Present: James A. Adams
Kirsten S. Deysher
Robert F. Firely
Eric W. Jenkins
Terri C. Lampe Melcher

Others Present: Michael A. Setley, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Vicki L. Bentz, Recording Secretary
Dan Fogarty, COO of Berks County Workforce Development Board
Christian Y. Leinbach, Commissioner
Kevin S. Barnhardt, Commissioner
Mary L. Buerer, Executive Assistant to Commissioner Leinbach

Mr. Fogarty was the guest speaker and provided the background of the Workforce Development Board and the current workforce information, analysis and labor force outlook for Berks County.

A motion to approve the minutes of the October 18, 2021 Board meeting was made by Mrs. Deysher, seconded by Mr. Jenkins and unanimously approved.

Mrs. Deysher made a motion to approve the October income and expense reports, financial statements and the budget reports. Mr. Firely seconded the motion and it was unanimously approved.

Mr. Adams recommended to increase the annual 2022 sponsorship for the What's So Cool About Manufacturing program from \$2,500 to \$5,000. All Board members agreed, excluding Mrs. Melcher who abstained due to her employment by Manufacturer's Resource Center. Mr. Adams made the motion to approve the \$5,000 sponsorship which was seconded by Mr. Jenkins and unanimously approved with Mrs. Melcher abstaining.

Mr. Zaborowski's updates:

- holiday dinner invites will be distributed this week.
- the location for the 2022 Board meetings will continue to be held at the GRCA Center and will be advertised.
- the Letter of Intent is in process with Burkey Development Group.
- the GRCA Executive Board reached out to hold a joint Board meeting with BerksIDA on January 5 at 8:00 am at the GRCA Center. Ms. Deb Millman and Mr. Zaborowski

will prepare the agenda. BerksIDA's usual second Monday of January Board meeting will be cancelled.

- The Commissioners reappointed Mr. Jenkins for another five-year term.
- The HUD Loan Repayment restricted savings account is no longer required due to the payoff of the HUD loan. These funds will be transferred to the SEI investment account.

At 10:05 AM, the regular meeting was recessed, and the Board entered executive session. In the executive session, a matter related to real estate was discussed.

The Board reconvened the regular meeting at 10:12 AM.

There being no further business to come before the Board, at 10:12 AM the meeting was adjourned.

Respectfully submitted,

Executive Director