

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

August 9, 2021

The August 9, 2021 meeting of the Berks County Industrial Development Authority was held off-site and called to order at 8:30 AM by the Chairman, Mr. Adams.

Members Present: James A. Adams
Kirsten S. Deysher
Robert F. Firely
Eric W. Jenkins

Member Absent: Terri C. Lampe Melcher

Others Present: Michael A. Setley, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Vicki L. Bentz, Recording Secretary
Christian Y. Leinbach, Commissioner
Michael S. Rivera, Commissioner
Kevin S. Barnhardt, Commissioner
Pamela Shupp, Deputy Chief Admin Officer & Econ Dev Director
Mary L. Buerer, Executive Assistant to Commissioner Leinbach
Barbara J. Lopez, Executive Assistant to Commissioner Rivera
Jessica D. Blausner, Executive Assistant to Commissioner Barnhardt

A motion to approve the minutes of the July 12, 2021 Board meeting was made by Mrs. Deysher, seconded by Mr. Jenkins and unanimously approved.

Mrs. Deysher made a motion to approve the July income and expense reports, financial statements and the budget reports. Mr. Firely seconded the motion and it was unanimously approved.

A motion to approve the Berks Park 183 mowing contract with RCD Services, LLC for an amount not to exceed \$15,000 was made by Mrs. Deysher, seconded by Mr. Jenkins and unanimously approved.

Mr. Firely made a motion to approve the payment of \$11,400 to Verizon for the reconciliation of the BP 183 utility costs. This nets out to \$6,483.17 after the refund received due to reduced costs associated with the pole relocation. Mr. Jenkins seconded the motion and it was unanimously approved.

Mr. Zaborowski noted the guest speakers' bullet points outlined in the Board packet. Mr. Hunter from the County's Planning Commission is scheduled for the October Board meeting and Mr. Fogarty from the Workforce Development Board is scheduled for November's Board meeting. Mr.

Jenkins suggested bringing in executive directors from neighboring industrial development authorities for future presentations.

At 8:40 AM, the regular meeting was recessed and the Board entered executive session. In the executive session, matters related to real estate were discussed. No official action was taken pertaining to these matters.

The Board reconvened the regular meeting at 9:00 AM. A number of items were discussed as outlined in the Retreat Packet provided by staff.

Mr. Jenkins made a motion to approve platinum sponsorship for the 2021 Building Berks Awards & Expo. Mrs. Deysher seconded it and it was unanimously approved.

A motion was made by Mrs. Deysher to conceptually adopt the Marketing Plan and budget per page 17 of the Board packet. Mr. Jenkins seconded the motion and it was unanimously approved.

There being no further business to come before the Board, at 12:15 PM the meeting was adjourned.

Respectfully submitted,

Executive Director