

**MINUTES**

**BERKS COUNTY INDUSTRIAL DEVELOPMENT FOUNDATION**

**May 10, 2021**

The May 10, 2021 meeting of the Berks County Industrial Development Foundation members and Board of Directors was held off-site and with Zoom availability and called to order at 9:35 AM by Mr. Adams. A Notice of Meeting was emailed on May 3, 2021.

Members Present: James A. Adams  
Kirsten S. Deysher  
Eric W. Jenkins  
Terri C. Lampe Melcher

Member Absent: Robert F. Firely

Others Present: Michael A. Setley, Esquire, Solicitor  
Jeremy R. Zaborowski, Executive Director  
Vicki L. Bentz, Recording Secretary  
Christian Y. Leinbach, Commissioner  
Michael S. Rivera, Commissioner  
Mary L. Buerer, Executive Assistant to Commissioner Leinbach  
Jessica D. Blausner, Executive Assistant to Commissioner Barnhardt  
Barbara J. Lopez, Executive Assistant to Commissioner Rivera

A motion to approve the minutes for the March 8, 2021 meeting was made by Mrs. Melcher, seconded by Mrs. Deysher and unanimously approved.

As required by the IRS, Herbein & Company's office prepared Form 990, an annual report for 501(c)(3) foundations. A draft copy was previously forwarded to the Board of Directors and staff for their review. There were no questions or comments. Mr. Jenkins made a motion to approve Form 990 as presented. Mrs. Melcher seconded the motion and it was unanimously carried. Mr. Jenkins executed the e-file Signature Authorization which will be electronically filed by Herbein's office by the due date.

There being no further business to come before the Board, on motion by Mrs. Melcher and seconded by Mr. Jenkins, the meeting was adjourned at 9:36 AM.

Respectfully submitted,

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Executive Director