

## MINUTES

### BERKS COUNTY INDUSTRIAL DEVELOPMENT FOUNDATION

**January 11, 2021**

The January 11, 2021 meeting of the Berks County Industrial Development Foundation members and Board of Directors was held via Zoom and called to order at 8:30 AM by Mr. Zaborowski. A Notice of Meeting was emailed on January 4, 2021.

Members Present: James A. Adams  
Robert F. Firely  
Eric W. Jenkins  
Terri C. Lampe Melcher

Others Present: Michael A. Setley, Esquire, Solicitor  
Jeremy R. Zaborowski, Executive Director  
Vicki L. Bentz, Recording Secretary  
Tom Gutherman, Senior Project Manager, Blue Rock Construction Co.  
Christian Y. Leinbach, Commissioner  
Kevin S. Barnhardt, Commissioner  
Michael S. Rivera, Commissioner  
Mary L. Buerer, Executive Assistant to Commissioner Leinbach  
Jessica D. Blausner, Executive Assistant to Commissioner Barnhardt  
Barbara J. Lopez, Executive Assistant to Commissioner Rivera  
Pamela Shupp, Deputy Chief Admin Officer & Econ Dev Director

Mr. Setley called for any President nominations due to no reappointment of the prior President. Mrs. Melcher nominated Mr. Firely; however, Mr. Firely declined. Mr. Jenkins stated the Foundation is in transition due to the staff changes and the President should have time to dedicate to it. He nominated Mr. Adams. No other nominations were heard. Mr. Jenkins made a motion to reappoint the Board members and Officers as follows. Mr. Firely seconded the motion and it was unanimously carried. The Officers and positions are as follows:

James A. Adams	-	President
Eric W. Jenkins	-	Secretary, Assistant Treasurer
Robert F. Firely	-	Treasurer and Assistant Secretary
Terri C. Lampe Melcher	-	First Vice President, Assistant Secretary and Assistant Treasurer
Member #5 (TBD)	-	Second Vice President , Assistant Secretary and Assistant Treasurer

A motion to approve the minutes for the December 7, 2020 meeting was made by Mr. Firely, seconded by Mrs. Melcher and unanimously approved.

A motion was made to wire \$43,834.70 to The Bank of New York Mellon for the semi-annual Airport HUD loan payment. Mr. Jenkins made the motion, seconded by Mrs. Melcher and it was unanimously approved.

Mr. Zaborowski reviewed the proposed 2021 budget. Upon motion by Mrs. Melcher, seconded by Mr. Jenkins and unanimously approved, the 2021 budget was approved as presented.

There being no further business to come before the Board, on motion by Mr. Jenkins and seconded by Mr. Firely, the meeting was adjourned at 8:49 AM.

Respectfully submitted,

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Executive Director