

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

January 11, 2021

The January 11, 2021 meeting of the Berks County Industrial Development Authority was held via Zoom and called to order at 8:49 AM by Mr. Zaborowski.

Members Present: James A. Adams
Robert F. Firely
Eric W. Jenkins
Terri C. Lampe Melcher

Others Present: Michael A. Setley, Esquire, Solicitor
Jeremy R. Zaborowski, Executive Director
Vicki L. Bentz, Recording Secretary
Tom Gutherman, Senior Project Manager, Blue Rock Construction Co.
Christian Y. Leinbach, Commissioner
Kevin S. Barnhardt, Commissioner
Michael S. Rivera, Commissioner
Mary L. Buerer, Executive Assistant to Commissioner Leinbach
Jessica D. Blauser, Executive Assistant to Commissioner Barnhardt
Barbara J. Lopez, Executive Assistant to Commissioner Rivera
Pamela Shupp, Deputy Chief Admin Officer & Econ Dev Director

Mr. Jenkins made a motion to appoint Mr. Adams as Chairman due to no reappointment of the prior Chairman and to reappoint the Board members as follows. Mr. Firely seconded the motion and it was unanimously carried. The Board members' positions are as follows:

James A. Adams	-	Chairman
Eric Jenkins	-	Vice Chairman, Secretary and Assistant Treasurer
Robert F. Firely	-	Vice Chairman, Treasurer and Assistant Secretary
Terri C. Lampe Melcher	-	Vice Chairman, Assistant Secretary and Assistant Treasurer
Member #5 (TBD)	-	Vice Chairman, Assistant Secretary and Assistant Treasurer

A motion to approve the minutes of the December 7, 2020 Board meeting was made by Mr. Jenkins, seconded by Mrs. Melcher and unanimously approved.

Mr. Jenkins made a motion to approve the December income and expense reports, financial statements and the budget reports. Mr. Firely seconded the motion and it was unanimously approved.

A motion was made by Mr. Firely, seconded by Mrs. Melcher and unanimously approved for the following BP 183 Change Orders:

- D. H. FUNK & SONS, LLC** (Total \$44,365.26)
- \$16,076.60 – Guard rail shop drawings marked up by Township Engineer (#20)
 - \$ 6,411.82 – Extend storm pipe adjacent to culvert #1 (#21)
 - \$ 7,879.63 – Extend storm pipe adjacent to Aviation Road at IMP (#22)

- \$ 5,965.63 – Steep slope stabilization (#23)
- \$ 5,283.66 – Casing under Aviation Road for UGI piping (#25)
- \$ 2,747.92 – Unsuitable soils at retaining wall adjacent to the sewer treatment plant (#26)

Change Order #24 for \$35,541.36 to cover Jersey barrier protection of exposed storm line was not approved. The Board asked Mr. Gutherman for pictures and more information as to possible alternative measures.

Mr. Jenkins made a motion to approve the health insurance coverage as presented by Mr. Zaborowski. Mrs. Melcher seconded the motion and it was unanimously carried.

A motion to adopt Resolution 01-21 authorizing Mr. Zaborowski as BerksIDA's representative pertaining to RACP activities was made by Mr. Firely, seconded by Mrs. Melcher and unanimously approved.

Mr. Zaborowski reviewed the proposed 2021 General and Berks Park 183 budgets. Upon motion by Mr. Jenkins, seconded by Mr. Firely and unanimously approved, the 2021 General budget was approved as presented. Mr. Jenkins made a motion to approve the Berks Park 183 budget which was seconded by Mrs. Melcher and unanimously approved.

Mr. Zaborowski discussed a proposed ad in the Business View Publishing which was submitted by Mr. Sroka from the Reading Regional Airport. Upon discussion, the Board did not believe there is value in it for BerksIDA and declined.

Mr. Zaborowski reported on:

- The recent sink hole issue at Berks Park 183.
- Upcoming meetings regarding the Amity Township TIF.
- Upcoming virtual meeting with Mr. Murray from RAWA regarding a number of outstanding items.

At 9:42 AM, the regular meeting was recessed and the Board entered executive session. In the executive session, a matter related to real estate was discussed. The Board reconvened the regular meeting at 9:51 AM. Mr. Firely made a motion to approve and execute the Purchase and Sale Agreement with Endurance pursuant to the terms as presented. Mr. Setley will hold the Agreement until the exhibits are finalized. Mr. Jenkins seconded the motion and it was unanimously approved.

There being no further business to come before the Board, at 9:52 on motion by Mr. Jenkins and seconded by Mrs. Melcher, the meeting was adjourned.

Respectfully submitted,

Executive Director