

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT FOUNDATION

June 1, 2020

The June 1, 2020 meeting of the Berks County Industrial Development Foundation members and Board of Directors was held remotely due to the ongoing pandemic and related stay-at-home order as advertised in the *Reading Eagle* on May 28, 2020, and was called to order at 9:40 AM by President, Joseph M. Eways, II. A Notice of Meeting was emailed on May 26, 2020.

Present: Joseph M. Eways, II, President
Robert F. Firely, First Vice President
Terri Lampe Melcher, Second Vice President
James A. Adams, Secretary
Eric W. Jenkins, Treasurer

Others Present: Michael A. Setley, Esquire, Solicitor
Thomas C. McKeon, Executive Director
Jeremy R. Zaborowski, Deputy Director
Vicki L. Bentz, Recording Secretary

Mr. Eways welcomed Mrs. Lampe Melcher to the Foundation and made a motion to nominate her as Second Vice President of the Foundation along with check signing authority, nominate Mr. Firely as First Vice President with all other positions kept the same. Messrs. Adams and Jenkins seconded the motion and it was unanimously carried excluding Mrs. Lampe Melcher who abstained from the vote.

A motion to approve the minutes for the February 10, 2020 meeting was made by Mr. Jenkins, seconded by Mr. Adams and unanimously approved.

As required by the IRS, William G. Koch's office prepared Form 990, an annual report for 501(c)(3) foundations. A draft copy was previously forwarded to the Board of Directors and staff for their review. There were no questions or comments. Mrs. Lampe Melcher made a motion to approve Form 990 as presented. Mr. Jenkins seconded the motion and it was unanimously carried. Mr. Eways will execute the e-file Signature Authorization which will be electronically filed by William G. Koch's office by the due date.

There being no further business to come before the Board, on motion by Mrs. Lampe Melcher and seconded by Mr. Jenkins, the meeting was adjourned at 9:49 AM.

Respectfully submitted,

Executive Director