

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT FOUNDATION

February 10, 2020

The February 10, 2020 meeting of the Berks County Industrial Development Foundation members and Board of Directors was held at the at the Berks County Services Center, 633 Court Street, 14th Floor, Reading, PA 19601, and called to order at 8:30 AM by President Joseph M. Eways, II. A Notice of Meeting was emailed on February 3, 2020.

Present: Joseph M. Eways, II, President
Rebecca M. Wingenroth, First Vice President
Robert F. Firely, Second Vice President
James A. Adams, Secretary (via phone)
Eric W. Jenkins, Treasurer

Others Present: Commissioner Christian Y. Leinbach
Mary L. Buerer, Executive Assistant to Commissioner Leinbach
Katie Hetherington Cunfer, Director of Government & Community
Relations - GRCA
Michael A. Setley, Esquire, Solicitor
Thomas C. McKeon, Executive Director
Jeremy R. Zaborowski, Deputy Director
Vicki L. Bentz, Recording Secretary

A motion to approve the minutes for the December 9, 2019 meeting was made by Ms. Wingenroth, seconded by Mr. Firely and unanimously approved.

Ms. Wingenroth made a motion, which was seconded by Mr. Jenkins and unanimously approved to approve and execute the Cooperation Agreement to obligate the Foundation to comply with RACP terms and conditions for the BP 183 grant.

Mr. McKeon reviewed the proposed 2020 budget. Upon motion by Mr. Firely, seconded by Mr. Jenkins and unanimously approved, the 2020 budget was approved as presented.

A motion was made to transfer \$250,000. from the SEI account to the Authority's general checking account to cover expenses and to transfer \$5,000 to Foundation's general checking account to cover upcoming audit and insurance fees. Ms. Wingenroth made the motion, seconded by Mr. Firely and it was unanimously approved.

There being no further business to come before the Board, on motion by Mr. Jenkins and seconded by Ms. Wingenroth, the meeting was adjourned at 8:45 AM.

Respectfully submitted,

Executive Director