

## MINUTES

### BERKS COUNTY INDUSTRIAL DEVELOPMENT FOUNDATION

April 8, 2019

The April 8, 2019 meeting of the Berks County Industrial Development Foundation members and Board of Directors was held at the Berks County Services Center, 633 Court Street, 14<sup>th</sup> Floor, Reading, PA 19601, and called to order at 8:40 AM by President Joseph M. Eways, II. A Notice of Meeting was emailed on April 1, 2019.

Present: Joseph M. Eways, II, President  
Rebecca M. Wingenroth, First Vice President  
James A. Adams, Secretary  
Eric W. Jenkins, Treasurer

Absent: Robert F. Firely, Second Vice President

Others Present: Commissioner Christian Y. Leinbach  
Mary L. Buerer, Executive Assistant to Commissioner Leinbach  
Michael A. Setley, Esquire, Solicitor  
Thomas C. McKeon, Executive Director  
Jeremy R. Zaborowski, Deputy Director  
Vicki L. Bentz, Recording Secretary

A motion to approve the minutes for the March 11, 2019 meeting was made by Mr. Adams, seconded by Ms. Wingenroth and unanimously approved.

Mr. Jenkins made a motion to transfer \$140,000 from the SEI account to the general checking account to cover expenses. Ms. Wingenroth seconded the motion and it was unanimously approved.

As required by the IRS, William G. Koch's office prepared Form 990, an annual report for 501(c)(3) foundations. A draft copy was previously forwarded to the Executive and Deputy Directors, Board of Directors and Solicitor. There were no questions or comments. Mr. Jenkins made a motion to approve Form 990 as presented. Mr. Adams seconded the motion and it was unanimously carried. Mr. Eways executed the e-file Signature Authorization which will be electronically filed by William G. Koch's office by the due date of May 15, 2019.

There being no further business to come before the Board, on motion by Mr. Adams and seconded by Ms. Wingenroth, the meeting was adjourned at 8:50 AM.

Respectfully submitted,

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Executive Director