

MINUTES

BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

June 10, 2019

The June 10, 2019 meeting of the Berks County Industrial Development Authority, held at the Berks County Services Center, 633 Court Street, 14th Floor Neversink Room, Reading, PA 19601, was called to order at 8:30 AM by Chairman Joseph M. Eways, II.

Members Present: Joseph M. Eways, II
James A. Adams
Robert F. Firely (via phone)
Eric W. Jenkins
Rebecca M. Wingenroth

Others Present: Commissioner Christian Y. Leinbach
Commissioner Kevin S. Barnhardt
Michelle P. Kircher, Executive Assistant to Commissioner Scott
Mary L. Buerer, Executive Assistant to Commissioner Leinbach
Sarah Gladieux, Summer Intern to Commissioner Barnhardt
Tom Gutherman, Senior Project Manager with Blue Rock Construction, Inc.
Tom J. Meagher, Senior Vice President with Blue Rock Construction, Inc.
David H. Turner, Manager, External Affairs, Met-Ed
Michael A. Setley, Esquire, Solicitor
Thomas C. McKeon, BCIDA Executive Director
Jeremy R. Zaborowski, BCIDA Deputy Director
Vicki L. Bentz, BCIDA Administrative Assistant/Bookkeeper

The minutes of the May 13, 2019 Board meeting were unanimously approved on motion by Ms. Wingenroth, seconded by Mr. Adams.

Mr. Adams made a motion to approve the May income and expense reports, financial statements and the budget reports. Mr. Jenkins seconded the motion and it was unanimously approved.

Mr. Jenkins made a motion to extend the listing agreement which expires July 20, 2019, for Berks Park 183 with Jeff Williams of Cushman Wakefield for one year, through June 2020. The motion was seconded by Mr. Adams and unanimously approved.

A motion was made by Ms. Wingenroth, seconded by Mr. Jenkins and unanimously approved to award the logo and website design services to DaBrian Marketing Group, LLC and to execute the Logo and Website Agreement which was prepared by Mr. Setley.

Messrs. Gutherman and Meagher provided an update on Berks Park 183. The Army Corp of Engineers is scheduled to review the wetlands issue this Friday. Their determination takes

precedence over other agencies' determinations. Awaiting a sign-off form from all utility companies, including UGI and Met-Ed, that lines are where they say they are. A modified section must be agreed between UGI and PennDOT. Must determine if Met-Ed's manhole is traffic rated.

Mr. McKeon stated:

- the Reading Regional Airport Authority awarded to Liberty Environmental to complete and submit a short form environmental assessment to FAA as requested.
- Ludgate Engineering is awaiting a priority review from the state on the NPDES permit.
- Bern Township Supervisors waived the financial guarantee for the Phase I Infrastructure Improvements Agreement.

Mr. Turner from Met-Ed thanked BCIDA for the BP 183 project and the importance to the community. Requested a letter of support from BCIDA for the 69 kV transmission project including a new substation and line but not a specific route. Mr. Turner will also meet with GRCA and Commissioners for a letter. A public meeting is scheduled for July 8 (location unknown at this time). Anticipated project start date is Spring 2020 with a completion date of Fall 2020. Ms. Wingenroth made a motion to provide a letter to Met-Ed. Mr. Jenkins seconded the motion and it was unanimously approved.

Mr. Zaborowski commented:

- New Market Tax Credits were awarded by the US Treasury. Commonwealth Cornerstone plans to fully fund A.W. Golden, but their final Board approval is not until the end of June.
- The request from Mr. Shuman for the Meridian Bank Building equity loan has been withdrawn. Mr. Shuman has enough credit with Community First. Mr. Pick, of the County Redevelopment Authority, is handling the RACP for this Building in conjunction with BCIDA who will receive a fee.
- In the process of revising the Employee Handbook and will research if the BCIDA can partner with another organization for health insurance coverage.

There being no further business to come before the Board, at 9:38 AM the regular meeting was recessed and the Board entered executive session. In the executive session, a matter related to a legal issue was discussed. No official action was taken pertaining to this matter.

The Board reconvened the regular meeting at 9:45 AM. There being no further business to come before the Board, at 9:45 AM on motion by Mr. Jenkins and seconded by Mr. Eways the meeting was adjourned.

Respectfully submitted,

Executive Director