

## MINUTES

### BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY

May 13, 2019

The May 13, 2019 meeting of the Berks County Industrial Development Authority, held at the Berks County Services Center, 633 Court Street, 14<sup>th</sup> Floor Library Room, Reading, PA 19601, was called to order at 8:30 AM by Secretary James A. Adams.

Members Present: James A. Adams  
Robert F. Firely  
Eric W. Jenkins  
Rebecca M. Wingenroth

Member Absent: Joseph M. Eways, II

Others Present: Commissioner Christian Y. Leinbach  
Commissioner Kevin S. Barnhardt  
Mary L. Buerer, Executive Assistant to Commissioner Leinbach  
Jessica D. Blauser, Executive Assistant to Commissioner Barnhardt  
Sarah Gladieux, Summer Intern to Commissioner Barnhardt  
Michael A. Setley, Esquire, Solicitor  
Thomas C. McKeon, BCIDA Executive Director  
Jeremy R. Zaborowski, BCIDA Deputy Director  
Vicki L. Bentz, BCIDA Administrative Assistant/Bookkeeper

A motion to approve the minutes for the April 8 and 25, 2019 Board meetings was made by Ms. Wingenroth, seconded by Mr. Jenkins and unanimously approved.

Mr. Jenkins made a motion to approve the April income and expense reports, financial statements and the budget reports. Ms. Wingenroth seconded the motion and it was unanimously approved.

The meeting was recessed at 8:35 to open the Berks County Industrial Development Foundation meeting. The BCIDF meeting was adjourned and the BCIDA Board reconvened the regular meeting at 8:37.

Mr. McKeon spoke about a possible Downtown Reading TIF. Mr. Alan Shuman will be meeting with Mr. Zaborowski to determine the area in the City. Mr. Zaborowski will pursue and discuss a draft recommendation at June's Board meeting.

Mr. Zaborowski informed the Board that settlement was held at the end of April for the A. W. Golden property to Mr. Shuman. The first of the New Market Tax Credits for 2019 will be disbursed in June 2019 and if Mr. Shuman's grant is processed it will be applied to the principal.

This year marks BCIDA's 50<sup>th</sup> year anniversary. Mr. Zaborowski proposes to use this occasion to:

- rebrand/market the BCIDA via a new website and logo;
- collaborate with GRCA at their second annual Building Berks award ceremony to be the signature sponsorship and present a 10-minute presentation;
- market BP 183 via a video to be on display at the Building Berks award ceremony and on the website; and
- recognize the past/present Board and employees' accomplishments.

Ms. Wingenroth made a motion to approve the \$10,000 signature sponsorship at the Building Berks award ceremony which was seconded by Mr. Jenkins and unanimously approved. Mr. Zaborowski will issue a RFP to web design companies and present the bids for Board consideration and approval at the June Board meeting.

There being no further business to come before the Board, at 9:12 AM the regular meeting was recessed and the Board entered executive session. In the executive session, matters related to real estate issues were discussed. No official action was taken pertaining to these matters.

The Board reconvened the regular meeting at 9:40 AM. There being no further business to come before the Board, at 9:40 AM on motion by Ms. Wingenroth and seconded by Mr. Jenkins the meeting was adjourned.

Respectfully submitted,

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Executive Director