

## **BERKS COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY**

**February 11, 2019**

The February 11, 2019 meeting of the Berks County Industrial Development Authority, held at the Berks County Services Center, 633 Court Street, 14<sup>th</sup> Floor Library Room, Reading, PA 19601, was called to order at 8:48 AM by Chairman Joseph M. Eways, II.

Members Present: James A. Adams  
Joseph M. Eways, II  
Robert F. Firely  
Eric W. Jenkins

Member Absent: Rebecca M. Wingenroth

Others Present: Commissioner Christian Y. Leinbach  
Mary L. Buerer, Executive Assistant to Commissioner Leinbach  
Michael A. Setley, Esquire, Solicitor  
Thomas C. McKeon, BCIDA Executive Director  
Vicki L. Bentz, BCIDA Administrative Assistant/Bookkeeper

Mr. Eways welcomed Mr. Firely to the Board and made a motion to nominate him as Vice Chairman, Assistant Treasurer and Assistant Secretary of the BCIDA along with check signing authority and the execution of updated Fulton Bank, First National Bank and Customers Bank Account Agreements. Mr. Jenkins seconded the motion and it was unanimously carried excluding Mr. Firely who abstained from the vote.

A motion to approve the minutes for the January 14, 2019 Board meeting was made by Mr. Adams, seconded by Mr. Jenkins and unanimously approved.

The January income and expense reports, financial statements and the operating and cash flow reports will be presented for review at the March meeting.

The County of Berks updated the Lease Extension Agreement to include the office space for the Deputy Director and extended it to October 31, 2024. The square footage was adjusted to 907.6 with a monthly payment of \$1,231.25. Mr. Jenkins made a motion to approve the Lease, which was seconded by Mr. Adams and unanimously approved.

The annual health insurance enrollment period begins March 1. The insurance agent forwarded renewal information in December which was presented at the December Board meeting. Mr. McKeon recommended to continue with the Capital Blue current plan and keep the same criteria in place as last year. The overall premium increase was 2.67% . Mr. McKeon also recommended that health insurance options be fully explored for the 2020/2021 plan year. Mr. Adams made a motion to continue as is, which was seconded by Mr. Jenkins and it was unanimously approved.

Mr. McKeon reported on the Berks Park 183 bidding progress for the intersection and Aviation Road. This will be the biggest expenditure undertaken by the BCIDA. The bid will be awarded at the March 11<sup>th</sup> Board meeting.

Mr. McKeon was involved in meetings concerning:

- a RACP State provision requesting Commissioners to adopt a provision to promise to pay if the State finds anything illegitimate with bills pursuant to the RACP;
- interaction with the Fairgrounds Square Mall possible TIF and the Berks County Redevelopment Authority; and
- a pay-as-you-go TIF for Downtown Reading presented by Alan Shuman.

There being no further business to come before the Board, at 9:57 AM the regular meeting was recessed and the Board entered into executive session. In the executive session, matters related to real estate issues were discussed. No official action was taken pertaining to these matters.

The Board reconvened the regular meeting at 10:38 AM. There being no further business to come before the Board, at 10:38 AM on motion by Mr. Adams and seconded by Mr. Jenkins the meeting was adjourned.

Respectfully submitted,

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Executive Director